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Bringing research closer to society
Call for proposals
FP6-2005-Science-and-society-19
<http://fp6.cordis.lu/>

Procedural aspects
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call timetable


Publication of call	30 Nov. '05
Deadline for submission proposals	30 Mar. '06
Evaluation of proposals	June '06
Evaluation Summary Reports sent to proposal coordinators	July '06
Invitation to launch negotiations to successful coordinators	Sept. '06
Signature of first contracts	Dec. '06



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Part 1. key issues

- Eligibility
 - Consortia / partnership
 - Correct proposal submission
 - Completeness of proposal
- Quality, presentation
 - Evaluation criteria (instrument specific)
- Choice of Instrument : CA, SSA



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eligibility


- Verified by the commission
- Minimum number of participants
- Participant = legal personality
- Receipt of proposal before deadline !
- Correct submission (electronic)
- Completeness of proposal – parts A and B : all forms + proposal description



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participants

- Minimum number of participants :
 - CA : 3 independent legal entities from 3 different MS or AS, with at least 2 MS or ACC
 - SSA 1 legal entity from 1 MS or AS
- + any legal entity established in a third country, if beneficial or essential to the proposed activity



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consortium agreement

- Not obligatory for CA, SSA
- Participants are encouraged (and may be asked for during negotiations) to conclude a consortium agreement
- The Commission does not check the content of the consortium agreement
- http://www.cordis.lu/fp6/stepbystep/consortium_agreement.htm



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instruments


- Coordination actions
 - « multi-partner actions intended to promote and support the networking and co-ordination of research and innovation activities »
- Specific Support Actions
 - « aim to contribute actively to the implementation of activities of the work programme, the analysis and dissemination of results or the preparation of future activities, with a view to enabling the Community to achieve or define its RTD strategic objectives »



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Part 2. practical details


- Cost models
- Instruments and cost reimbursement rates
- Eligible costs
- Pre-financing of projects
- Audit certificates



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cost models

- Full cost, with actual indirect costs (FC)
 - all eligible **direct and indirect costs**
- Full cost with indirect flat rate costs (FCF)
 - all eligible **direct costs** + flat rate for indirect costs
- Additional cost + indirect flat rate cost (AC)
 - all eligible **direct additional costs** + flat rate for indirect costs
- the flat rate for indirect costs is 20% of all direct (additional) costs minus the cost of sub-contracts.



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access to cost models

	FC	FCF	AC
Private companies	X		
SME's	X	X	
Non-commercial, non-profit	X	X	X
International Org's	X	X	X

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access to cost models

- Choice is made for all FP6 (same for all projects)
- One-way upgrade possible AC→FCF→FC
- For non-profit and Int'l Org's, choice of AC is allowed only if their accounting system does not allow distinction of costs related to projects

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reimbursement rates

Maximum reimbursement rates of eligible costs	Management of the consortium activities	Other specific activities (*)
Coordination action	100% (up to 7% of the contribution) (AC = eligible direct costs) (FC indirect costs : flat rate(**))	100% (FC indirect costs : flat rate(**))
Specific support action	100% (up to 7% of the contribution) (AC = eligible direct costs) (FC indirect costs : flat rate(**))	100% (FC indirect costs : flat rate(**))

(*) Other specific activities means:
- for Coordination Action: Coordination activities, except management of the consortium activities
- for Specific support action: any "specific activity" covered by Annex I

(**) Flat rate for FC indirect costs : 20% of all their eligible direct costs minus cost of sub-contracts.

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eligible costs

- Art II.19.1 of FP6 model contract
"To be eligible, costs must be :
- actual, economic and necessary for the implementation of the project;
- determined in accordance with the usual accounting principles of the contractor;
- incurred during the duration of the project;
- recorded in the accounts of the contractor that incurred them"

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non-eligible costs

- Art II.19.2 of FP6 model contract
the following costs are not eligible :
- indirect taxes, including VAT or duties;
- provisions for future losses or charges;
- costs declared, incurred or reimbursed in respect of another Community project;
- interest owed; exchange losses; costs related to return on capital; debt and debt service charges;
- excessive or reckless expenditure;
- any cost which does not meet the conditions established in Article II.19.1."

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pre-financing

- Pre-financing level/rate is established during negotiation
- Initial prefinancing = rate% * cost of first 18 months
- rate% between 40% and 80%, f():
- duration and context of project
- estimated level of risk - financial soundness and legal status of the contractors
- Additional measures (e.g. bank guarantees) are sometimes asked for

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audit certificates

- Eligible cost (management)
- Assume : one certificate per partner, at the end of the project